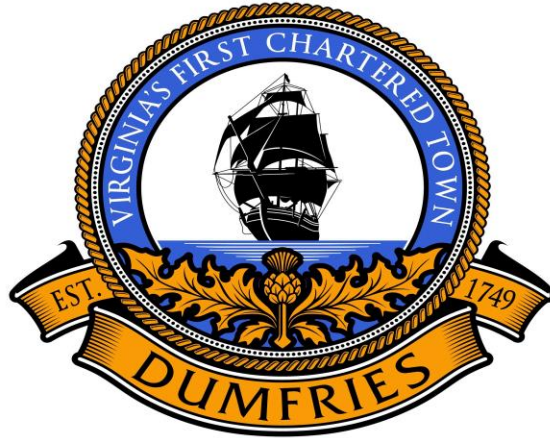


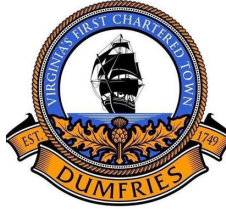
Town of Dumfries Council Meeting Packet



Derrick R. Wood, Mayor
Monaé S. Nickerson, Vice Mayor
Selonia B. Miles, Chair Pro Tem
Tyrone Brown, Councilmember
Brian K. Fields, Councilmember
Shaun Peet, Councilmember
Caetrina A. Peterson, Councilmember

Jonet Prevost-White, Interim Town Manager
Sharon E. Pandak, Town Attorney
Tangi R. Hill, Town Clerk

March 21, 2023



DUMFRIES, VIRGINIA

Virginia's Oldest Continuously Chartered Town
CHARTERED 1749 INCORPORATED 1961

John Wilmer Porter Municipal Building
17739 Main Street, Suite 200
Dumfries, Virginia 22026
Tel: 703-221-3400 / Fax: 703-221-3544
www.dumfriesva.gov

DUMFRIES TOWN COUNCIL MEETING TUESDAY, MARCH 21, 2023 AT 7:00 PM COUNCIL CHAMBERS

- I. Call to Order and Roll Call
- II. Moment of Silent Prayer
- III. Pledge of Allegiance
- IV. Adoption of Agenda
- V. Awards and Proclamations
 - A. National Nutrition Month Proclamation – Mayor Derrick Wood (Page 1)
 - B. Save Your Vision Proclamation – Mayor Derrick Wood (Page 2)
 - C. School Music Month Proclamation – Mayor Derrick Wood (Pages 3-4)
- VI. Approval of Minutes
 - A. Dumfries Town Council Meeting Minutes – February 17-18, 2023, March 7, 2023, and March 14, 2023 (Pages 5-22)
- VII. Citizen Comments
- VIII. Reports and Presentations
 - A. GoGov Citizen Request Management (GoRequest) and Citizen Notifications (GoNotify) Platforms - Kevin Strauss, Vice President of Regional Sales (Pages 23-25)
 - B. Town Manager's Report – Jonet Prevost-White, Interim Town Manager/Public Works Director (Pages 26-28)
- IX. Action Items (Public Hearing)
 - A. Ordinance Amending the Fiscal Year 2022-2023 Budget in the Amount of \$3,499,958.68 ARPA Funding – **Public Hearing** (Pages 29-31)
 - B. Appointment to the Bull Run Alcohol Safety Action Program (ASAP) Policy

Board (Pages 32-35)

C. Appointment to the 275th Charter Anniversary Committee (Pages 36-37)

X. Adjournment



NATIONAL NUTRITION MONTH PROCLAMATION

WHEREAS, the Town of Dumfries recognizes the importance of maintaining a healthy and balanced lifestyle through proper nutrition; and

WHEREAS, the Town of Dumfries adopted a resolution to support healthy eating and active living to preserve, promote and improve the health of its citizens by taking active steps to increase healthy eating and active living within its boundaries and Southeastern Prince William County; and

WHEREAS, the Town of Dumfries comprehensive plan encourages the promotion of a higher standard of community health and wellbeing by encouraging and engaging community stakeholders as partners and providing programs that facilitate healthy lifestyles for all ages; and

WHEREAS, March is designated as National Nutrition Month, a campaign created by the Academy of Nutrition and Dietetics, to raise awareness about the importance of making informed food choices and developing sound eating and physical activity habits; and

WHEREAS, Elise M. Harris, a Classically French-trained chef and National Association of Sports Medicine (NASM)-certified sports nutrition specialist and body transformation trainer, has demonstrated an exceptional commitment to promoting healthy living through her expertise in nutrition and cooking; and

WHEREAS, Elise M. Harris has shown dedication and passion for the culinary arts from an early age and has since continued to excel in her craft by supplementing her talent with continuous learning and adding to her long list of accomplishments, including being a nationally qualified bikini competitor and the founder of Muscle Meals by Elise; and

WHEREAS, Elise M. Harris has become a recognized figure in the culinary industry and has appeared on various TV shows and news outlets, showcasing her talents and promoting a healthy lifestyle.

NOW, THEREFORE BE PROCLAIMED that the Town Council of Dumfries, Virginia, do hereby proclaim March as **NATIONAL NUTRITION MONTH** urge the residents of our community, and communities across the country, to recognize the importance of maintaining a healthy and balanced lifestyle through proper nutrition.

BE IT FURTHER PROCLAIMED, that the Town of Dumfries, Virginia, does hereby commend Elise M. Harris for her exceptional contributions to the culinary and nutrition industry and for her dedication to promoting healthy living in our community.

IN WITNESS WHEREOF, I have hereunto set my hand and caused the Seal of the Town of Dumfries to be affixed this 21st day of March 2023.

Derrick R. Wood, Mayor
Town of Dumfries



SAVE YOUR VISION PROCLAMATION

WHEREAS, the Town of Dumfries recognizes the importance of good eye care habits and the need to promote awareness about eye health; and

WHEREAS, the American Optometric Association sponsors Save Your Vision Month, which aims to increase awareness about eye care and instill good habits in our community; and

WHEREAS, the excessive use of electronic devices, exposure to the sun, inadequate sleep, and an unhealthy diet can contribute to eye strain and bad eyesight; and

WHEREAS, a recent survey found that the average American spends at least seven hours a day using electronic devices, and prolonged use over a period can damage our vision, disturb our sleep patterns, and affect our overall health; and

WHEREAS, cultivating good eye-care practices and getting regular eye checkups is essential for everyone to maintain good eye health;

NOW, THEREFORE, BE IT PROCLAIMED, that the Town Council of Dumfries, Virginia, designates March as **SAVE YOUR VISION MONTH**, and encourages all residents to take proactive steps towards maintaining good eye health.

BE IT FURTHER PROCLAIMED, that we commend and support the efforts of Optometry Cares®—The AOA Foundation in promoting eye health, and we present this proclamation to Dr. Jeff Wynn of the Wynn Family Eyecare and Dumfries Vision Center in Liberty Village on Main Street, in recognition of his exceptional contributions towards promoting good eye health and eye care in our community.

IN WITNESS WHEREOF, I have hereunto set my hand and caused the Seal of the Town of Dumfries to be affixed this 21st day of March 2023.

Derrick R. Wood, Mayor
Town of Dumfries



SCHOOL MUSIC MONTH PROCLAMATION

WHEREAS, the Town of Dumfries recognizes the importance of music education in the lives of our students; and

WHEREAS, March has been designated as Music in Our Schools Month® by the National Association for Music Education (NAfME), highlighting the value and positive impact of music education in our schools; and

WHEREAS, the Forest Park High School choir program, led by Ms. Lara Brittain, has achieved regional, state, and national recognition for their exceptional talents and contributions to the world of music; and

WHEREAS, Ms. Brittain has taught the students of Dumfries for 30 years, first at Hylton and currently at Forest Park; and

WHEREAS, the Forest Park High School vocal music program includes Platinum Vocal Jazz Ensemble, Concert Choir, VoiceMale, Bel Canto, Men's Chorus, and Varsity Women's Choir, demonstrating the diverse range and excellence of music education in our community; and

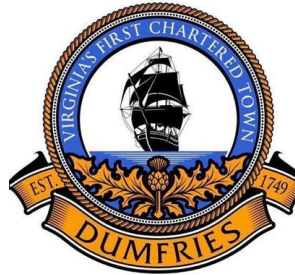
WHEREAS, the students, educators, and communities throughout the Town of Dumfries and the Commonwealth of Virginia demonstrate the value of music education in enhancing the academic, personal, and professional growth of our students.

NOW, THEREFORE, BE IT PROCLAIMED, by the Town Council of Dumfries, Virginia that March is officially designated as **MUSIC IN OUR SCHOOLS MONTH®**, and we commend and celebrate the Forest Park High School choir program, Ms. Lara Brittain, and all music educators for their dedication and excellence in providing quality music education to our students.

BE IT FURTHER PROCLAIMED, that we encourage all residents of the Town of Dumfries to celebrate and acknowledge the value and importance of music education in the lives of our students and to support and participate in the events and activities of Music in Our Schools Month®.

IN WITNESS WHEREOF, I have hereunto set my hand and caused the Seal of the Town of Dumfries to be affixed this 21st day of March 2023.

Derrick R. Wood, Mayor
Town of Dumfries



Dumfries Town Council Retreat - After Action Summary

1. Executive Summary

Combining existing priorities reaffirmed at the retreat, and adding the top-rated emerging priorities, the following are identified as the key priority areas for the Town of Dumfries for future planning purposes:



A. Economic Development –

Town Council supports economic development initiatives managed in alignment with the Town's desire to make Dumfries a destination without gentrification. Council believes the average income of its residents can be positively impacted with the attraction of new businesses that create additional jobs. Council also believes that successful economic development will continue to increase the town's tax base which will allow for more services for residents without raising the residential property tax rate.

B. Infrastructure –

Town council supports the completion of the Main Street Plan, the widening of Route I and the enhancement of the Town's waterways to serve as the foundation for future projects.

C. Livability –

Town council supports projects to increase the quality of life for its residents. These include finishing the Town's recreation center, enhancing recreation programming and increasing green space for the town's citizens to enjoy.

D. Public Safety –

Town Council remains committed to policing best practices and the development of programs for all ages that increase the safety and security of its residents.

E. Well Managed Government –

The Council reaffirms its commitment to hiring and retaining the best employees to serve in Town government. Of utmost importance is hiring a new Town Manager to support the Council's vision and to ensure the delivery of the best customer service possible to the Town's residents. The Council also emphasizes the need to strengthen engagement with town residents and with other governmental partners such as Prince William County and the General Assembly.

Please Note: these priorities were not ranked so they are presented in alphabetical order.

Recommendations:

To build on the work of the February 2023 retreat it is advisable to:

1. Create or refresh current plans especially the Town's strategic and comprehensive plans.
2. Identify the discretionary funding needed to execute these plans. This revenue may be in addition to the funding needed for general services and capital expenses in the budget.
3. Adopt project mapping software so town functions can be evaluated for milestone progress and allow the Town Manager and Council to easily reprioritize in the event of financial and staff fluctuation and to nimbly respond to emerging challenges and opportunities.

2. Overview

Retreat Preparation

During the weeks preceding the Dumfries Town Council planning session, fourteen 1-hour individual interviews were conducted to prepare for the retreat. The following people participated in a one-on-one format via video or by telephone with Jane Dittmar from the Virginia Institute of Government:

Council Members (7)

The Honorable Derrick Wood, Mayor
The Honorable Monae Nickerson, Vice Mayor
The Honorable Tyrone Brown, Councilman at-large
The Honorable Brian Fields, Councilman at-large
The Honorable Selonia Miles, Councilwoman at-large
The Honorable Shaun Peet, Councilman at-large
The Honorable Caetrina Peterson, Councilwoman at-large

Professional Staff (7)

Jonet Prevost-White, Interim Town Manager
Tangi Hill, Town Clerk/Director of Civic Engagement
Nick Cierco, Principal Planner
Vernon Galyen, Chief of Police
Kimberly Goodwin, Director of Finance
Lorena Horas, Director of Strategic Planning & Data Analysis
Kiran Uppal, Assistant Director of Finance

The Retreat

On February 17-18, 2023, The Dumfries Town Council convened a 1 ½ day retreat at the Hotel Indigo in Alexandria Virginia. Those present included:

Council Members (7)

The Honorable Derrick Wood, Mayor
The Honorable Monae Nickerson, Vice Mayor
The Honorable Tyrone Brown, Councilman at-large
The Honorable Brian Fields, Councilman at-large
The Honorable Selonia Miles, Councilwoman at-large
The Honorable Shaun Peet, Councilman at-large
The Honorable Caetrina Peterson, Councilwoman at-large

Professional Staff (2)

Jonet Prevost-White, Interim Town Manager
Tangi Hill, Town Clerk/Director of Civic Engagement

Guests (7) - Friday February 17 Only

The Honorable Ann Wheeler, Chair, Prince William County Board of Supervisors
The Honorable Andrea Bailey, Potomac District Supervisor, Prince William County Board of Supervisors
The Honorable Elizabeth Guzman, Delegate, Virginia General Assembly
The Honorable Jeremy McPike, Senator, Virginia General Assembly
The Honorable Luke Torian, Delegate, Virginia General Assembly
The Honorable Justin Wilson, Mayor City of Alexandria
Keren Charles Dongo, State Director, the Office of US Senator Tim Kaine
Jasmine Jones, Aide, the Office of Delegate Elizabeth Guzman

Facilitator

Jane Dittmar – Virginia Institute of Government

RETREAT AGENDA

Friday February 17, 2023

- I. Welcome and Introductions - Mayor of Dumfries – The Honorable Derrick Wood
- II. Welcome and Remarks - Mayor of the City of Alexandria – The Honorable Justin Wilson
- III. Report from the General Assembly –
The Honorable Candi King
The Honorable Jeremy McPike
The Honorable Luke Torian
- IV. Report from Prince William County
The Honorable Ann Wheeler
The Honorable Andrea Bailey
- V. Greetings from US Senator Tim Kaine - Keren Charles Dongo
- VI. Roundtable Discussion – *Transitioning from Campaigning to Policy Making*

Saturday February 18, 2023

- I. Welcome
- II. Reflections regarding transitioning from campaigning to policy making
- III. Governing as a team
- IV. Communication tools for leaders
- V. Break for lunch
- VI. Strategic priorities
 - A. Documented priorities
 - B. Emerging priorities
- VII. Next steps

I. Welcome

During the opening, the goals of the day were reviewed:

- A. Solidifying the Council's members as thought partners in Town leadership, operating with shared information
- B. Developing an understanding of the values and priorities of the Council to lay the foundations for the Town's 4-year strategic plan (2023 -2027)
- C. Addressing additional goals requested during individual interviews which included developing an elevator speech to describe Dumfries and discussing how to continue to enhance communication and engagement with the Town's residents.

II. Reflections on Campaigning v. Policy Making

Council members discussed the most notable themes from the discussion among themselves and the guests that joined them for Friday afternoon's session. These were:

- A. The preference for campaigning or policy making but very few enjoyed both.
- B. The discipline required to move from a competitive to a collaborative mindset to govern effectively.
- C. The need to leave pleasing one's own base to serving everyone.
- D. The importance of maintaining self-care and nurturing relationships in one's personal life.

III. Governing as a Team

The science and philosophy behind highly performing elected bodies and their staff was discussed. Material from national and international organizations was reviewed.

Town Council

There was agreement that the Council is the policy maker and responsible for addressing the Town's long-term future by adopting the capital improvement and comprehensive plans, formulating the annual budget and setting the tax rate, enacting local ordinances and making land use determinations. The Council also understands its role hiring the Town Manager, Clerk and Attorney (or by securing outside legal services) and it's significant say regarding the hiring of Department heads. This last responsibility differs from many other jurisdictions in Virginia that follow the practice of holding the chief administrative officer (CAO) accountable for department head hiring.

Town Manager & Staff

There was agreement the Town Manager is responsible for hiring, reviewing and retaining professional staff to execute Council policy and for ensuring high-level service delivery for Town residents. Discussion followed whether it was appropriate for individual Council members to work directly with staff instead of going through the Manager with constituent service requests. Utilizing the Town Manager to triage requests is the generally accepted protocol. Council members decided to review protocols on handling constituent service and other requests when the new Manager is on boarded.

Preferences for how Council Would Like Information

The group also discussed their preference in receiving briefings and recommendations from staff. There was consensus that an executive summary of findings and the recommendation of staff is a format that would be well received. There was not general consensus on how many options should be offered. Some members preferred just one recommendation with supporting justification. Others wanted a recommendation that included all the options considered by staff, and besides the supporting justification for the final recommendation, they wanted a brief explanation as to why each of the other options were rejected. There should be further discussion about how to present staff recommendations when the new Manager is on boarded.

Norms and Expectations

During individual Council members' interviews, when discussing the topic of norms of behavior among members, there was consensus that members related well with each other and various informal ways of addressing irritations were employed before full blown conflict had a chance to arise.

Decision Making and Action Options

Two systems were discussed: one to organize decision making, and the other to take action.

System I Decision Making using -> *FAST*

This system provides a logical progression for individual and group decision making.

F = FACTS

The first step is to make sure that the facts, on which the decision will be based, are objective. The example of temperature was used to demonstrate this. “It is cold outside” is an opinion. “The thermometer says it is 34 degrees outside” is a fact.

A = ASSUMPTIONS

The second step is to identify the assumptions that have been made about the facts. These can be assumptions from staff, from fellow members, from themselves or from the Town’s citizens. This step is important to separate facts from assumptions in order to look clearly at possible policy solutions.

S = Solution(s)

The third step is to review policy solution options presented by staff or to brainstorm policy solutions among the Council, at a work session, public hearing or a town hall. Part of this step is to ultimately identify the solution most acceptable to the Council either by consensus or by vote.

T = Test(s)

The last step is to test the solution. What vulnerabilities or challenges may arise from the adoption of this solution? How should town government prepare or prevent these?

System 2 Taking Action using one of the -> Four D's

Do

Move ahead on adopting a policy or action and ask staff to implement.

Delegate

Support an action, policy or initiative but ask a non-governmental group (NGO), a neighborhood association, an advocacy group or another governing group such as Prince William County or the General Assembly to act on it. Cost sharing or grant making can factor here.

Delay

Not everything needs to be done all at once. Here is where prioritizing and strategic planning help with allocating resources based on priorities. It is common to assign "revisit dates" if this action is chosen.

Ditch

Not everything should become a Town policy or initiative. Why bother to set a revisit date if it is clear the item will not be a priority during the life of the current strategic or comprehensive plan?

IV. Communication Skills for Leaders

Some time was devoted on tools and strategies for effective communication. It was the consensus of the Council that there were healthy communication pathways among members. The state of civility in the public square was a concern but there was agreement, except for a recent incident with one member of the public, that meeting attendees were generally respectful.

Essential communication skills such as voice control, active listening and summarizing were reviewed as were the Town code and the Town Council's rules pertaining to the role and authority of the Mayor to deal with citizens who disrupted Council meetings.

During this section, Council members broke into smaller groups to write an elevator speech. They were asked to imagine riding in an elevator with someone who wanted a quick description of why Dumfries is such a special town. These speeches were recorded for use in developing a succinct statement that each Council member could use in the future.

V. Break for Lunch

VI. Strategic Priorities

Documented Priorities

The Town Vision, Comprehensive Plan, and the Budget and CIP focus areas were referred to review current stated priorities. Then Council Members broke into smaller groups to discuss whether these should remain priorities.

Comprehensive Plan categories that were evaluated included:

- Natural Environment
- Infrastructure
- Historic and Cultural Resources
- Parks & Recreation
- Land Use
- Transportation
- Housing

Budget and CIP focus areas evaluated included:

- Economic Vitality
- Public Safety
- Well Managed Town
- Sustainability and Infrastructure

Themes from the presentations following the smaller group discussion emphasized the following previously stated priorities:

- A. Economic Vitality - Executing the Main Street Plan and entrance corridor design
- B. Public Safety - Elevating police visibility by hiring and training more sworn officers
- C. Engaging Citizens - Enhancing communication with citizens
- D. Livability - Increasing livability by emphasizing parks and green areas and recreation opportunities

Emerging Priorities

Council Members returned to smaller groups to discuss emerging priorities. Members contemplated challenges and opportunities they envision “down the road” and also discussed the most important projects not yet started or have yet to be completed. The following highlights illustrate the major themes from these discussions:

1. Economic Development – Attract new business to populate the revitalized main street especially by attracting new businesses and by offering incentives for developers to renovate or repurpose existing shopping areas and storefronts. Elevate interaction regarding the goals for development with the two most important stakeholders: town residents and the development community especially while updating the zoning ordinance and Town zoning map. Clean up and create navigable waters off Possum Point Road to promote waterside development. Honor and preserve the rich cultural history of Dumfries to encourage civic pride and more tourism.
2. Infrastructure – Bury power lines down main street while Route I is being widened and synchronize traffic signals.
3. Livability – Complete work on the recreation center. Develop recreational programming for all ages in partnership with Prince William County. Consider youth programming a priority to occupy unattended youth during non-school hours and on weekends. There was also a desire to protect Dumfries from gentrification by keeping housing stock affordable and a concern about food insecurity now that Covid relief is ending. Solutions to these can involve partnerships with NGOs and through job development to raise the average income level of town residents.
4. Public Safety – Increase awareness of the causes and available interventions regarding gun violence and mental health issues.
5. Well Managed Government – Hire the right town manager to take the Town to the next level was discussed as both a challenge and an opportunity. Hiring or contracting for enhanced social media presence was seen as an opportunity going forward. Develop a closer, symbiotic relationship with the County and the General Assembly to partner with funding and expertise on future projects.

Insights from the Virginia Institute of Government (VIG)

Challenges identified by (VIG) for local governments in the Commonwealth were briefly reviewed:

1. Local governments are increasingly asked to do more with less.
2. Outside of pandemic one-time funding, federal and state support is declining.
3. New technology continues to revolutionize communication and service deployment.
4. Citizens are demanding a more responsive government.
5. Conflict is erupting in the public square.

VII. Next Steps

A calendar and ideas for next steps were briefly discussed to close the retreat.

2023 SPRING:

- Hiring and onboarding the new Town Manager.
- Adopting the new budget.
- Developing consensus on the format for staff recommendations in executive summaries to determine which style suits the Council.
- Contracting for the writing of the Town's strategic plan.

2023 SUMMER – FALL:

- Drafting and adopting the Town's strategic plan.

2023 FALL – WINTER:

- Estimating the financial and human resources needed to begin to execute strategic plan priorities.
- Convening Council work session(s) to provide clear direction on which priorities should command the most discretionary resources and which should be "slower walked" in the next budget cycle.
- Contracting for the development of a new comprehensive plan that incorporates the priorities reflected in the Town's strategic plan.

2024 SPRING – FALL:

- Convening town halls, work sessions and public hearings to develop and adopt the new comprehensive plan

Prepared by: *Jane Dittmar Virginia Institute of Government*
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**DUMFRIES TOWN COUNCIL
MEETING MINUTES
TUESDAY, MARCH 7, 2023**

MEETING HELD IN COUNCIL CHAMBERS

A video recording of this meeting is available on the Town's Website at www.dumfriesva.gov and YouTube Channel at <https://youtube.com/live/sVrV3669LqQ>

I. Call to Order and Roll Call

At 7:01 PM, Mayor Wood called the meeting to order. The following members were recorded as present: Brown, Fields, Miles, Nickerson, Peet, and Wood. Mayor Wood noted that Councilwoman Peterson was ill.

II. Prayer

A moment prayer was led by Assistant Pastor Zenny Oluwo, of Winners Church.

III. Pledge of Allegiance

Mayor Woods asked all to stand for the Pledge of Allegiance.

IV. Adoption of the Agenda

Vice Mayor Nickerson requested that IV. Proclamation A be moved after IV. Proclamation C. On a motion made by Vice Mayor Nickerson, seconded by Councilman Peet to adopt the amended agenda moving IV. Proclamation A after IV. Proclamation C. Vote 6-0-0 (Yes: Brown, Fields, Nickerson, Miles, Peet, and Wood; No: N/A; Abstain: N/A)

V. Awards and Proclamations

The following proclamation was presented by Mayor Wood:

Social Work Month Proclamation Celebrating the School Social Worker of the Year Ms. Tara W. Funches, MSW

Women History Month 2023 Proclamation Recognizing the National Coalition of 100 Black Women, Prince William County Chapter, Inc.; League of Women Voters of Prince William/Fauquier Area; Prince William

Chapter of National Congress of Black Women; and Top Ladies of Distinction, Inc. Dale City/Prince William County

Proclamation in Honor of Lillian Rokosz on National Read Across America Day

VI. Approval of Minutes

Dumfries Town Council Meeting Minutes – February 21, 2023

On a motion made by Councilman Brown, seconded by Vice Mayor Nickerson to approve the minutes of the February 21, 2023, Council meeting. Vote 6-0-0 (Yes: Brown, Fields, Miles, Peet, Nickerson, and Wood; No: N/A; Abstain: N/A).

VII. Citizens Comments

Citizen comments were presented.

VIII. Mayor and Council Comments

Mayor and Council comments were presented.

IX. Reports and Presentations

Mason SBDC Presentation – Timm Johnson, Director, Mason SBDC, Mason Enterprises Center

Mr. Timm Johnson, Director of Mason SBDC presented a presentation regarding the Mason Enterprises Center SBDC.

Mid-Year Presentation – Finance Director Kimberly Goodwin

Finance Director Kimberly Goodwin presented the Mid-Year Financial Presentation. Questions from the Council were addressed. Chair Pro Tem Miles directed Finance Director Goodwin to email the Council the Police Department overtime average from previous years.

X. Action Items (Public Hearing)

Ordinance Amending the Fiscal Year 2022-2023 Budget in the Amount of \$240,000 Capital Improvement Project for the Outdoor Fitness Court as Part of the 2023 National Fitness Campaign

After the Public Hearing, on a motion made by Councilman Peet, seconded by Councilman Fields to adopt the Ordinance Amending the Fiscal Year 2022-2023 Budget in the Amount of \$240,000 Capital Improvement Project for the Outdoor Fitness Court as Part of the 2023 National Fitness Campaign. Vote 6-0-0 (Yes: Brown, Fields, Nickerson, Miles, Peet, and Wood; No: N/A; Abstain: N/A).

Resolution Authorizing the Interim Town Manager to Advertise a Public Hearing to Consider an Ordinance Amending the Fiscal Year 2022-2023 Budget in the Amount of \$3,499,958.58 ARPA Funding - Public Hearing Date of March 21, 2023

On a motion made by Vice Mayor Nickerson, seconded by Councilman Peet to adopt the Resolution Authorizing the Interim Town Manager to Advertise a Public Hearing to Consider an Ordinance Amending the Fiscal Year 2022-2023 Budget in the Amount of \$3,499,958.58 ARPA Funding with a Public Hearing Date of March 21, 2023. Vote 6-0-0 (Yes: Brown, Fields, Nickerson, Miles, Peet, and Wood; No: N/A; Abstain: N/A).

Resolution to Support the Restoration of Transportation for Children to the Boys and Girls Club and to Reconsider School Zoning Changes

On a motion made by Chair Pro Tem Miles, seconded by Councilman Fields to adopt the Resolution to Support the Restoration of Transportation for Children to the Boys and Girls Club and to Reconsider School Zoning Changes. Vote 6-0-0 (Yes: Brown, Fields, Nickerson, Miles, Peet, and Wood; No: N/A; Abstain: N/A).

XI. Closed Session

Discussion of One (1) Personnel Matter Relating to Consideration of Prospective Candidates for the New Town Manager Pursuant to Va. Code §§2.2-3711.A(1)

On a motion made by Mayor Wood, seconded by Councilman Brown, the Council convened in Closed Session, at 9:20 pm, pursuant to Va. Code §§2.2-3711.A.(1), a Personnel Matter Relating to Consideration of Prospective Candidates for the New Town Manager. Vote 6-0-0 Yes: Brown, Fields, Miles, Peet, Nickerson, and Wood; No: N/A; Abstain: N/A).

On a motion made by Mayor Wood, seconded by Chair Pro Tem Miles, the Council concluded Closed Session and reconvened in Open Session at 9:36 pm certifying that only matters required in closed session were

discussed in closed session. Vote 6-0-0 (Yes: Brown, Fields, Miles, Peet, Nickerson, and Wood; No: N/A; Abstain: N/A).

Adjournment

Mayor Wood adjourned the meeting at 9:38 pm.

**DUMFRIES TOWN COUNCIL
MEETING MINUTES
TUESDAY, MARCH 14, 2023**

MEETING HELD IN COUNCIL CHAMBERS

A video recording of this meeting is available on the Town's Website at www.dumfriesva.gov and YouTube Channel at <https://youtube.com/live/62dot5pl58E>

I. Call to Order and Roll Call

At 7:00 PM, Mayor Wood called the meeting to order. The following members were recorded as present: Brown, Fields, Miles, Nickerson, Peet, Peterson, and Wood.

II. Moment of Silent Prayer

A moment of silent prayer was held.

III. Pledge of Allegiance

Mayor Woods asked all to stand as the Council led the audience in the Pledge of Allegiance.

IV. Adoption of the Agenda

On a motion made by Chair Pro Tem Miles, seconded by Vice Mayor Nickerson to adopt the agenda as presented. Vote 7-0-0 (Yes: Brown, Fields, Nickerson, Miles, Peet, Peterson, and Wood; No: N/A; Abstain: N/A)

V. Discussion Items

Discussion and Direction of the Rescue Squad Building

Rescue Squad Building Presentation – Interim Town Manager Jonet Prevost-White

Interim Town Manager Prevost-White presented a presentation regarding the Rescue Squad Building. Questions from Council were addressed.

On a motion made by Chair Pro Tem Miles, seconded by Councilman Fields directing staff to move forward with Option #2 Reuse+(SSS), which includes reuse of existing space, renovate for allowed uses, install new

sprinkler system, rekey locks, upgrade handicap spaces, paint/carpet/equipment, major facelift to exterior (convert bays), offices and IT labs, begin programming for late fall early spring activities; as presented in the presentation. Councilman Brown requested a friendly amendment to direct staff to provide cost and timeline of implementation. The friendly amendment to the motion was accepted by Chair Pro Tem Miles and Councilman Fields. Chair Pro Tem Miles requested an amendment to the motion requested staff to identify funding source. The amendment to the motion was accepted by Councilman Fields. Vote 7-0-0 (Yes: Brown, Fields, Nickerson, Miles, Peet, Peterson, and Wood; No: N/A; Abstain: N/A).

Discussion of Future Use of Ginn Memorial Park and CIP

After discussions, on a motion made by Councilman Peet, seconded by Councilman Fields to direct the Interim Town Manager to move forward with the planning and design of consideration that was presented as follows construction of a pavilion, removing grass and vegetation around the perimeter, installing more grills and bleachers, stripping a football field, some repairs to the basketball goals, tennis court, skate board ramp, soccer field, cameras, and water fountain. (Council by majority vote added a tennis court to the motion. Councilman Fields voted against.) It was noted that this was not in order of priority. Vice Mayor Nickerson requested that the water fountains and cameras be placed as a priority. This was noted by staff. Vote 7-0-0 (Yes: Brown, Fields, Nickerson, Miles, Peet, Peterson, and Wood; No: N/A; Abstain: N/A).

Discussion of Creating Naming Policy According to the Comprehensive Plan

After discussion was held regarding the creating naming policy according to the Comprehensive Plan, Council directed the Town Attorney to make amendments as discussed by the Council and to include street naming to the policy, remove the word "should" in the criteria section and replace with the word "must"; 3.1 – change to add "a petition of 50 eligible voters of town residents is required for naming; 4.1.c. "Council will approve following a Public Hearing must be presented and return this agenda item for their consideration at a later meeting.

Adjournment

Mayor Wood adjourned the meeting at 9:04 pm.



GORequest® CRM is an intelligent, user friendly solution for managing all of your agency service requests! Whether it's a citizen using your agency branded mobile app or a staff member logging a service call from your call center, GORequest® provides a centralized home for two way communication between government and citizens to work and communicate more efficiently and effectively!

Customer Service at it's Finest

In today's digital age, customer service expectations are at an all-time high. As a government agency, your constituents are expecting the same service from you that they receive from all of their other service providers. The GORequest® powerful CRM now makes it easy for citizens and government to exchange information and work towards their common goal of making their city/town/county the best place to live or work!

- Simple submission of requests by staff or citizens via mobile app or through the web
- Automated email and push notifications keep both staff and citizens up to date as a request is worked towards a resolution
- Pre defined SLA's per request type set the proper expectation for citizens to have their requests completed
- Detailed & Customizable reporting for the agency to ensure certain service standards are being met

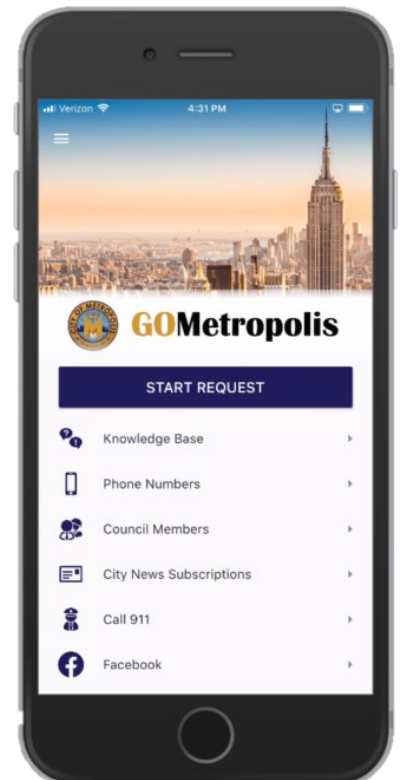
No Upfront Fees or Startup Costs

We try to earn your business every single day and so we will start by doing the heavy lifting to get you started. Everything you need to setup your mobile app, list of request types, reports and most importantly train your staff - Its All Included!

Truly Flexible CRM that bends to your Needs!

Our software was designed to be configured to the way you work, which is what makes it so powerful and intuitive.

- Agency Defined Request Types and Categories
- Fully searchable Knowledge Base with Integrated Request Functionality
- Customizable Automated Email and Push Notifications
- Automatic Address and User Tracking to Easily See Previous Requests for a Specific Citizen or Address
- Highly Customizable assignment Rules allow for Even the Most Complex Engagement Rules to be Followed
- Map Views Available for Work Planning and Trend Spotting
- Both Out of the Box and Customizable Reporting that can be run using user defined criteria and output in a variety of formats
- Specific Input Form for individual request types



More Than Just Potholes!

While filling a Pothole is a common and effective use of our CRM solution, this frequently used example only scratches the surface of what you can accomplish with GORquest®

- **Branded Mobile App**– While the Mobile App is certainly a useful tool for citizens to submit service requests, it can also be used to showcase anything that you as an agency want to give your citizens quick and easy access to. Our collection of applets offer a wide variety of ways to make often sought out information and services readily available at your citizens fingertips!
- **IT Ticketing/ Facilities Management**– The system offers 'internal' request types, which are only available for view and submission by agency staff when logged in. Users can easily create requests types for IT ticketing or Facility Management and use GORquest® to replace costly internal, process specific systems.
- **Public Records Requests**– Keep up with open records laws by tracking FOIA, OPRA and other public record requests from citizens.
- **Agency Specific Programs & Services** - GORquest® helps our customers manage unique use cases including ride sharing, building inspections and health inspections.

Integrations

We learned that sharing is one of the most important parts of helping our customers. This is why we have built integrations into systems where it counts. Some common ones include:

- **ESRI ArcGIS**- integration validates addresses entered into the system against your GIS system. We also can use other data and map layers like districts, wards and more to enhance the workflow and reporting delivered to your agents and citizens.
- **Cartegraph**- our integration with Cartegraph can automatically transmit your requests into that system for work and then push the data back to the citizen through our system, including when the issue is closed.
- **LDAP / Active Directory** - another password is the last thing any of us want. With our LDAP integration we can sync up users and permissions and authenticate against your Active Directory so you don't have to do extra work or remember another password.

Support and Training You Will Love ♥

Our goal is to make you love our company at every encounter. We have a mature process and experienced staff that will be able to provide expert advice and assistance every step of the way.

- **Expert Advice** providing analysis of your service request types, workflows and reports using industry best practices to make your job as easy as possible.
- **Project Management** - your dedicated project manager will track and monitor your progress throughout the project.
- **Configuring** creating a list of request types, launching the mobile app, building a beautiful iFrame, customizing fields and forms, creating email templates, customizing reports and more.
- **Training Library** - As we train you, we will produce a library of videos and documents specific to your agency. These videos can be used for onboarding future staff or just going back to get a refresher on more advanced stuff. But don't worry - we are always willing to give additional training as you need it.
- **Staff Training** is our favorite part because we know you are going to love what you see and how easy it is to use. When we hear "ooh's" and "aaah's" then we know we are doing our job.

“ *With the ability to contact residents directly on the platform, our employees are more efficient in resolving service requests than before...* ”

- Paolo Beltran, City of Lakewood, CA

About GOGovApps

GOGovApps specializes in providing CRM and Code Enforcement software to local governments of all sizes. Our long history and experience working with hundreds of government agencies across the country really shows in the products and services we provide. We built our software from the ground up working with the departments and staff that now use our products every single day.



GONotify® is a user friendly solution for creating & sending communications of all varieties to your citizens across multiple channels! Coupled with an agency branded mobile app, GONotify® makes it easy for citizens and government to communicate more efficiently and effectively!

Communications in the Palm of Citizen's Hands

- **Branded Mobile App** serves as one place to access all notifications and important information directly from your local municipality
- **Subscription Lists** allow for citizens to sign up for the types of notifications that they want to receive
- **Direct Notifications** ensure that content is delivered directly to citizens devices so that no important updates are missed
- **Get more information** and start a dialogue with agency staff by replying to a notification (requires GOGov CRM)

Keep Citizens Informed

As a staff & management team, keeping citizens informed can be a challenge. GONotify® includes some awesome features to help with this process:

- Send **Alerts & Emergency Notifications** directly to citizens
- Send Targeted Content by using **Subscription Groups** that you can define & select when sending out a message
- Use our **Message Editor** to easily create detailed & stylish communications that include pictures, formatting, links to videos, documents and other content.
- For Create Once, Publish Everywhere with **Multi Channel Publishing** that allows you to push content to the most vital channels including **Mobile, Email, Twitter, Facebook & Website.**
- Enable **2-Way Communication** that would allow you to choose if citizens can reply to a specific message, leveraging our CRM Module that ensures no questions go unanswered.

All of your Communication Needs in One Spot

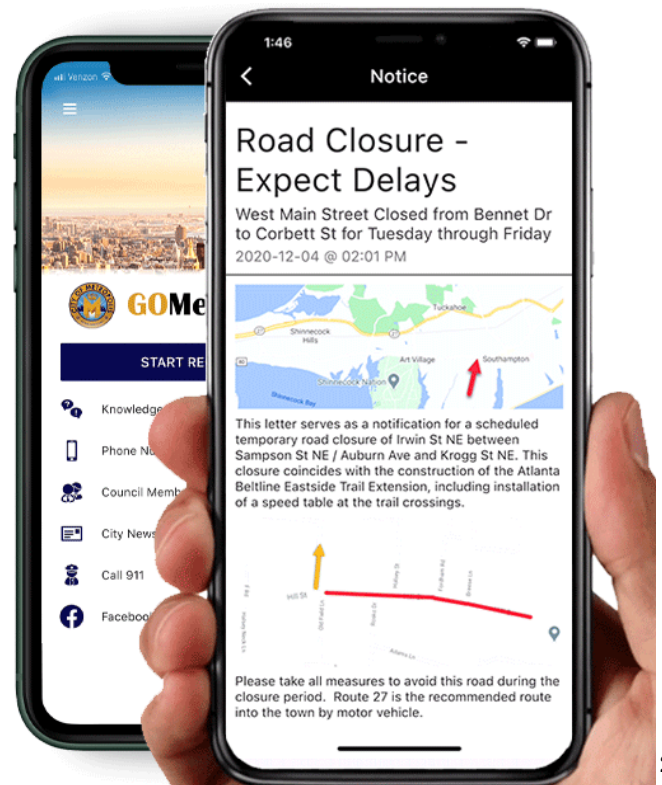
Why limit yourself to emergency communications when you could send anything that you want?

- Road Closure
- Events
- Storm Warnings
- Boil Water Advisory
- Emergency Alerts
- School Closings

Vital City Information at Citizen's Finger Tips

The branded app includes applets, which are important pieces of information that you can put right at your Citizen's finger tips. Commonly that information includes:

- Important Phone Numbers
- Elected Official's Names & Bios
- Local Places
- Social Media Pages
- Website Content





Town Manager's Report

March 21, 2023

Mayor Wood, Vice-Mayor Nickerson, Honorable Councilmembers,

My team and I, continue to persevere to ensure that the core functions of our government continue and that we meet or even exceed the strategic goals established by Council. Please note the following updates by agency:

Goal	FY21 Target/Result	FY22 Target/Result	FY23 Target/Result	February FY23
ADMINISTRATION				
Receive GFOA Distinguished Budget Presentation Award	YES/YES	YES/TBD	YES/TBD	YES
Achieve 98% Collection Rate for Real Estate Taxes	98%/98%	98%/TBD	98%/TBD	YES
Create and establish financial policies related to Unassigned Fund Balance, Rainy Day Fund, and Debt	Submitted and adopted by Town Council by March 30, 2021/ No	Submitted and adopted by Town Council by March 30, 2022/ TBD	Submitted and adopted by Town Council by March 30, 2023/ TBD	YES
Improve Average Customer Service Total Transaction Time	7 Minutes/ N/A	7 Minutes/TBD	7 Minutes/TBD	6 minutes
Improve Accounts Payable Processing Time	N/A	All payments will be processed within 21 days / TBD	All payments will be processed within 21 days / TBD	TBD
PLANNING & COMMUNITY DEVELOPMENT				
Achieve Average Zoning Application Review Time	14 DAYS/ TBD	14 DAYS/ TBD	14 DAYS/ TBD	2 DAYS
Achieve Average Landuse Application Review Time	N/A	14 DAYS/ TBD	14 DAYS/ TBD	3 DAYS

Goal	FY21 Target/Result	FY22 Target/Result	FY23 Target/Result	February FY23
POLICE (AUGUST FY23 DATA)				
Host Regular Community Educational Workshops	N/A	1 PER MONTH	1 PER MONTH	0
Improve average response time	N/A	TBD	TBD	
Reduce property crime rate by 5%	N/A	TBD	TBD	6 calls against property (Jan)
Reduce violent crime rate by 5%	N/A	TBD	TBD	22 calls against persons (Jan)
CALLS				
Achieve Average Permit Approval Time	N/A	14 DAYS/ TBD	14 DAYS/ TBD	4 DAYS
Increase Inspections on Private BMPs	N/A	50% PRIVATE/ 100% PUBLIC	50% PRIVATE/ 100% PUBLIC	50% PRIVATE/ 100% PUBLIC

Town of Dumfries Farmer’s Market

The Farmer’s Market 2023 season opening date is set for April 22 located at Garrison Park. The market was moved to accommodate more parking and better visibility to patrons and vendors. We currently have 13 vendors registered, which includes 2 produce vendors.

Spring-Time Activities

Hosted at the Old Dumfries Rescue Squad 3800 Graham Park Road
 Baseball Clinic
 Junk Art Journal
 Paperclip Art

Land Use

Planning Commission

12 Meetings- 5 Action Items

Board of Zoning Appeals

6 meetings – 2 Action Items, 1 Board Training Session

Architectural Review Board

2 Meetings – 1 Action Item

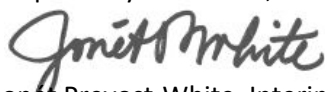
Civic Engagement

The RAD course may not be held due to low registration. As of yesterday, we only had 1 person registered.

Updates

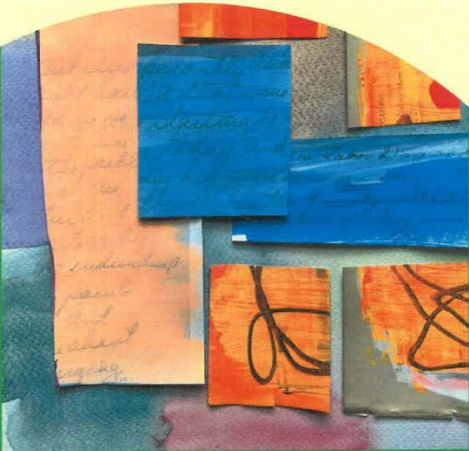
The Safer Roads for All grant was awarded to PWC. The grant is to develop an action plan for the county. The Public Works Director agreed to have the Town included back in the fall of 2022. The Town will also need to adopt a resolution to support the plan. Towns and Counties will work together to on urban areas with overarching goals. Once the grant is appropriated and a consultant is chosen, stakeholder meetings will begin. Town residents will be apart of the discussion. The goal of the plan is to work towards zero (0) deaths.

Respectfully submitted,



Jonet Prevost-White, Interim Town Manager

SPRINGTIME FUN



Junk Art Journal

Ages 8-13

April 22- May 6, 2023 Saturdays
9am-11am \$54 #210125 B02

Learn to make beautiful artistic journals you can enjoy or give as gifts. Transform discarded envelopes, newspaper, paper bags, holiday cards, magazines, and mail fliers into vintage artwork.

Held at the
Old Dumfires Firehouse
(Delta Center)
3800 Graham Park Road
Triangle, VA

Register at pwcparcs.org

PRINCE WILLIAM
— Parks, Recreation & Tourism



Pee Wee Baseball Clinic

Ages 5-7



May 1 – 22 Mondays : 5-6pm
\$45 #222302 V01

Come join us for a new spring baseball clinic! This clinic will be instructed on skill building, sportsmanship & fun. During our clinic kids aged 5 to 7 will be trained in fundamental skills such as throwing and catching, fielding, hitting, and base running. Come out to improve your game with top-notch baseball instruction and create unforgettable memories!



Paperclips Art

Ages 8-13

May 13 & 20, 2023 Saturday 9am - 11am
\$41 #210125 B03

Learn to make disappearing paperclip artwork for decoration for books, journals, or special occasions. During class you will make mini tassel flowers and other items for your paperwork art.

AT A MEETING OF THE DUMFRIES TOWN COUNCIL HELD ON MARCH 21, 2023, ON A MOTION DULY MADE BY _____, AND SECONDED BY _____, THE FOLLOWING ORDINANCE WAS ADOPTED BY THE FOLLOWING VOTE:

Tyrone A. Brown, ;
Brian K. Fields,;
Selonia B. Miles,;
Monaé S. Nickerson,;
Shaun R. Peet,;
Caetrina A. Peterson,;
Derrick R. Wood,;

ORDINANCE TO AMEND THE BUDGET TO APPROPRIATE ARPA FUNDING

WHEREAS, on March 11, 2021, the President of the United States signed into law House Bill 1315, the American Rescue Plan Act of 2021, (ARPA), to provide continued relief from the impact of the Covid-19 pandemic; and

WHEREAS, the Town of Dumfries has been negatively impacted by the COVID-19 pandemic; and

WHEREAS, Dumfries has received funds in the amount of \$3,499,958.68 in ARPA funding; and

WHEREAS, the United States Department of Treasury has adopted guidance regarding the use of ARPA funds; and

WHEREAS, the Town of Dumfries, in response to the pandemic, has had expenditures and anticipates future expenditures consistent with the United States Department of Treasury's ARPA guidance; and

WHEREAS, ARPA permits the Town to use the Fiscal Recovery Funds to cover eligible costs incurred during the period beginning March 3, 2021, and ending December 31, 2024; and

WHEREAS, in order to use these ARPA funds, the Council must transfer ARPA funds received during FY 2022 and amend the Fiscal Year 2023 budget to include those ARPA funds; and

WHEREAS, a public hearing was noticed and advertised to amend the Fiscal Year 2023 Budget in the amount of \$3,499,958.68 in accordance with Va. Code §15.2-2507.

NOW, THEREFORE BE IT ORDAINED, that the Dumfries Town Council hereby amends the Town's General Fund budget for Fiscal Year 2023 to transfer into the budget ARPA funds received during Fiscal Year 2022 as follows:

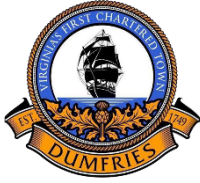
Fiscal Year 2022 Rollover ARPA Funds	\$ 427,871.65
Second Tranche	\$ 3,072,087.03
Total Amount to Amend	<u>\$ 3,499,958.68</u>

By Order of Council:

Derrick R. Wood, Mayor

ATTEST:

Tangi Hill, Town Clerk



AGENDA ITEM REQUEST FORM

Item Type

Award Proclamation Resolution/Ordinance Motion Discussion

Statement of Purpose

This ordinance is to amend the budget to accept ARPA funding as required by Virginia Code as the amount is greater than 1% of the town total budget.

Background/References

The Town must amend the budget to appropriate ARPA funding from the previous fiscal year in the amount of \$427,871.65 and an FY23 disbursement of \$ 3,072,087.03 for a total of \$3,499,958.68.

Fiscal Impact

Increase in revenue of \$3,072,087.03.

Suggested Motion

After the public hearing, adopt the ordinance to amend the budget to appropriate ARPA funding from the previous fiscal year in the amount of \$427,871.65 and an FY23 disbursement of \$ 3,072,087.03 for a total of \$3,499,958.68.

Requested Meeting Date

March 21, 2023

Attachments

- For awards and proclamations, please attach desired language

BULL RUN

Prince William County

9110 Railroad Dr. Ste. 150B
Manassas Park, Virginia
20111
703-369-7979
FAX 703-369-5011



Alcohol Safety Action Program

Jaime Moran
DIRECTOR

Loudoun County

211 Gibson St, N.W. Ste. 207
Leesburg, Virginia 20176
703-771-4702
FAX 703-771-4713

02/01/23

Mayor and Town Council Members
Town of Dumfries, Va.

RE: Appointment to Bull Run ASAP Policy Board

Dumfries Town Members,

The Bull Run ASAP program is the state-certified agency in Prince William and Loudoun County which provides probationary services to persons who have been convicted of *Driving Under the Influence* of alcohol or drugs (DUI/DUID). The program is totally self-funded by the fees paid by offenders.

Each of the 24 statewide ASAP programs are operated by an independent Policy Board, as authorized by Virginia Code Section 15.1-21. Bull Run ASAP's Policy Board is comprised of appointed representatives from the 11 jurisdictions in Prince William and Loudoun with law enforcement agencies.

On 4/5/88, the Dumfries Town Council adopted a resolution to participate in the establishment of the Policy Board for ASAP (copy attached). Bull Run ASAP now seeks to have the Town appoint a regular Board Member.

All ASAP programs statewide are regulated and certified by the Commission on VASAP in Richmond. The Bull Run ASAP program, including all Board Members, is fully insured by the Virginia Municipal League. The scope of the Town's involvement, after signing the resolution and appointing a member, would be to have the Town's appointed member involved with input into the ASAP program's operations and budget approval, *at quarterly meetings*, and to be eligible for any help available from ASAP regarding DUI enforcement. There is no liability to the Town or Board Member for ASAP Policy Board participation.

Bull Run ASAP is required by the Commission on VASAP in Richmond to have all eligible jurisdictions participating on the Policy Board, or to submit a letter from those jurisdictions indicating that the jurisdiction does not choose to participate at the time. (A) It is hoped that the Town Council will choose to participate by identifying and appointing a Board Member. ASAP will help with that member appointment if needed. (B) If the Council feels that it does not want to participate at this time, I ask that a letter be forwarded back to ASAP indicating such. The goal, however, is to get a Dumfries Policy Board Member, so if anytime in the future a Board Member candidate can be identified, the Town is encouraged to appoint the Member and contact ASAP.

Sincerely,

Jaime Moran, Director

APR 25 1988

A RESOLUTION ENDORSING THE ESTABLISHMENT OF AN INDEPENDENT POLICY BOARD FOR THE BULL RUN ALCOHOL SAFETY ACTION PROGRAM

WHEREAS, the Commonwealth of Virginia in the interest of highway safety has provided by law programs for probation, education, and rehabilitation of persons charged with driving motor vehicles under the influence of alcoholic beverages and other self-administered drugs, such programs being collectively known as Virginia Alcohol Safety Action Program or VASAP; and

WHEREAS, since 1979, one of those programs known as Bull Run ASAP has been serving the County of Prince William and the Towns or Cities of Manassas, Manassas Park, Dumfries, Quantico, Haymarket, and Occoquan; and since 1982 has been serving the County of Loudoun and the Towns of Leesburg, Purcellville, and Middleburg, providing probation, education, and rehabilitation of persons charged in violation of Virginia Code Section 18.2-266; and

WHEREAS, Section 18.2-271.2, Code of Virginia, establishes a Commission on VASAP, said Commission to establish procedures for the operation of local VASAP programs, and on April 3, 1987, said Commission issued directives that all local VASAP programs would establish and implement an independent Policy Board, representative of localities served, to operate the program.

NOW, THEREFORE, BE IT RESOLVED that the **Town of Dumfries** hereby becomes a participating locality in the Bull Run Alcohol Safety Action Program, pursuant to Virginia Code Sections 15.1-21 and 18.2-271.1, endorsing the establishment of an independent Policy Board, and agreeing to the following:

1. The Board may consist of up to fifteen (15) members. One person appointed by the governing body of each participating jurisdiction for a term of at least two (2) years;
- 2) Other members of the Board shall be selected by majority vote of appointed members to serve terms of one (1) year each and shall include persons representing education, police, courts and citizens;
- 3) The Program shall be operated by the Board in compliance with the VASAP Commission Policies and Procedures and in conjunction with requirements of the local administrative and fiscal agency.
- 4) Each fiscal year, the Program Director shall prepare and submit for approval to the Board, and local fiscal agent, a budget to include client fees and any other available funds as deemed appropriate by the Board, but will include no cost to the participating jurisdictions. The VASAP Commission shall be responsible for funding any deficit occurring in the operation of the Bull Run ASAP Program.

5) This agreement shall remain in effect continuously from year to year until termination. Participating cities or counties may withdraw at any time by official action of the governing body and after ninety (90) days written notice to the Board. If a locality withdraws, its representatives shall no longer serve on the Board.

6) Title of property acquired by the Board shall be vested with the Board so long as two or more local jurisdictions continue to participate in its operation. In the event that all local units of government withdraw and the Commission on VASAP withdraws its endorsement, the property owned by the Board shall be disposed of in accordance with the then applicable provisions of the Code of Virginia, and upon, if necessary, the advice of the Attorney General's office and/or Circuit Court.

Adopted this 5th day of April, 1988, by the

DUMFRIES TOWN COUNCIL

Teste:

Letta Ladd
Clerk



AGENDA ITEM REQUEST FORM

Item Type

Award Proclamation Resolution/Ordinance Motion Discussion

Statement of Purpose

Appointment to the Bull Run Alcohol Safety Action Program (ASAP) Policy Board

Background/References

The Bull Run ASAP program is the state-certified agency in Prince William and Loudoun County which provides probationary services to persons who have been convicted of *Driving Under the Influence* of alcohol or drugs (DUI/DUID). On 4/5/88, the Dumfries Town Council adopted a resolution to participate in the establishment of the Policy Board for ASAP (copy attached).

Fiscal Impact

None

Suggested Motion

Appoint Councilman Brian Fields to serve on the Bull Run ASAP Policy Board.

Requested Meeting Date

March 21, 2023

Attachments

Resolution to Establish 275th Anniversary Committee

- *For awards and proclamations, please attach desired language*

AT A MEETING OF THE DUMFRIES TOWN COUNCIL HELD ON TUESDAY, FEBRUARY 7, 2023: ON A MOTION DULY MADE BY COUNCILMAN FIELDS, AND SECONDED BY CHAIR PRO TEM MILES, THIS RESOLUTION WAS ADOPTED: VOTE

Tyrone A. Brown, YES;
Brian K. Fields, YES;
Selonia B. Miles, YES;
Monae S. Nickerson, ABSENT;
Shaun R. Peet, YES;
Caetrina A. Peterson, YES;
Derrick R. Wood, YES;

RESOLUTION ESTABLISHING A 275TH ANNIVERSARY COMMITTEE

WHEREAS, the Town of Dumfries was Chartered on May 11, 1749;

WHEREAS, on May 11, 2024, the Town of Dumfries will celebrate its 275th Anniversary of its chartering;

WHEREAS, it is customary of many localities to establish a committee in the spirit of keeping with tradition and celebrating our heritage;

WHEREAS, the Dumfries Town Council felt it was necessary to establish a committee for the purpose of planning activities and making recommendation to the entire Town Council for this upcoming event;

WHEREAS, appointees of the committee shall consist of individuals that represent the civic, historical, economic, and cultural vitality of the local community;

WHEREAS, the committee will have the authority to only make recommendations to the Dumfries Town Council.

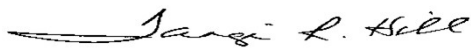
NOW THEREFORE BE IT RESOLVED, that the Town Council does hereby establish the formation of the 275th Anniversary Committee as outlined above.

By Order of Council:



Derrick R. Wood, Mayor

ATTEST:



Tangi R. Hill, Town Clerk



AGENDA ITEM REQUEST FORM

Item Type

Award Proclamation Resolution/Ordinance Motion Discussion

Statement of Purpose

Establish a 275th Anniversary Committee to begin meeting and planning a grand celebration for Saturday, May 11, 2024

Background/References

The Town of Dumfries was Chartered on May 11, 1749, and in 2024 we turn 275. It is the customs of many localities to put together a committee. In the spirit of keeping with tradition and celebrating our heritage. We should establish a committee with a make-up of appointees of the committee shall consist of individuals that represent the civic, historical, economic, and cultural vitality of the local community.

Citizens who have submitted interest in appointment to this committee are Dr. Anita Nee' Eagle Frevert, Yolanda Green, Charles Reid, Norma Fields, Lara Brittain, Annette Newman, Carrie Smith, Connie Dutton, and Angelique Combs.

Fiscal Impact

To be determined

Suggested Motion

Appoint Members to Establish Anniversary Committee.

Requested Meeting Date

March 21, 2023

Attachments

Resolution to Establish 275th Anniversary Committee

- *For awards and proclamations, please attach desired language*